

Job Seeking Skills Workshops

January - December 2020



Register for
reserved seating.
Walk-ins
welcome.

★ **St. George Employment Center**
162 N. 400 E., Bldg. B100 • St. George, Utah

- Our workshops are designed to give you the skills necessary to succeed in a highly competitive job market.
- No-cost workshops are open to all job seekers.
- To register, talk to your Workforce Services employment counselor or go to jobs.utah.gov and click on "Sign In" and "my Job Search" on the top right corner. It will prompt you to login or sign up for a free Job Seeker account if you don't already have one. Registration is preferred.
- Workshops start on time. Late-comers will be asked to reschedule.

For more information, please call
toll free: 1-866-748-1484, visit
jobs.utah.gov or come to the
St. George Employment Center at
162 N. 400 E. Bldg. B100
St. George, UT.

RESUME WRITING:

Jan 7, 21	July 7, 21	10:00 AM -12:00 PM
Feb 4, 18	Aug 4, 18	
Mar 3, 17, 31	Sept 1, 15, 29	
Apr 14, 28	Oct 13, 27	
May 12, 26	Nov 10	
June 9, 23	Dec 8	

INTERVIEWING SKILLS:

Jan 8, 22	July 8, 22	10:00 AM -12:00 PM
Feb 5, 19	Aug 5, 19	
Mar 4, 18, 31	Sept 2, 16, 30	
Apr 15, 29	Oct 14, 27	
May 13, 27	Nov 11	
June 8, 22	Dec 9	

EMPLOYMENT ESSENTIALS:

Jan 16, 30	July 2, 16, 30	10:00 AM -12:00 PM
Feb 13, 27	Aug 13, 27	
Mar 12, 26	Sept 10, 24	
Apr 9, 23	Oct 8, 22	
May 7, 21	Nov 5, 19	
June 4, 18	Dec 3	

RESUME WRITING: Learn how to develop an effective resume that will get you an interview.

INTERVIEWING SKILLS: Strategize ways to confidently complete an interview.

EMPLOYMENT ESSENTIALS: Learn strategies and tips to develop better job searching skills, skills identification, networking, resumé writing and interviewing skills.

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-526-9240. Individuals who are deaf, hard of hearing, or have speech impairments may call Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.



jobs.utah.gov